

Photo by Vividity Photographer Jennifer Taylor

NORTHERN BALLET STUDIOS

COVID 19 SAFETY PLAN

Please could everyone abide by the COVID-19 guidelines and restrictions at the following link;

* <https://www.nsw.gov.au/covid-19>
* https://www.nsw.gov.au/covid-19/what-you-can-and-cant-do-under-rules

**Wellbeing of staff, parents & students**

* Any students feeling unwell must stay home and not attend class
* Staff who are sick should stay home and notify manager.
* Please observe and obey all signages for the wellbeing of everyone.
* Please do not enter the church premises if you have experienced any flu-like symptoms of COVID -19 or have been overseas or interstate within the previous 14 days or in close contact with anyone who has had symptoms.

 **Drop off and pick up procedures**

* Please drop off and pick up students as close as possible to their starting and finishing time so we can meet the social distancing rules.
* There cannot be more than 5 people in the waiting area at one time.
* Please stay in your car until there is space in the waiting area.

**Hygiene & Cleaning**

* We encourage students to dress in their dance wear prior to arriving for class if possible to avoid change rooms.
* Students must sanitize their hands prior to entry & exit of the studio. Sanitizing stations are available at the entry of each studio.
* Belongings should be kept separate to avoid contact with others.
* Partner work is not permitted.
* Prop used only if disinfected prior to use.
* Students are to bring own water bottles, towels and exercise/stretching mats.
* Any left or unclaimed water bottles will be discarded.
* The ballet barres will be wiped and disinfected between classes
* Staff will disinfect sound system after use.
* Staff are encourage to regularly clean their own personal equipment including mobile phones, iPad, computers etc.
* Cleaning products & procedures for staff will be stored in the cupboard.
* Windows will be keep open during class for good ventilation.
* Payments are encouraged to be by bank transfer where possible.

**Physical distancing**

* Maintain 1.5m physical distance from each other, in and out of class.
* Please follow all signage regarding maximum number of people in each areas of the church premises.
* No hugging or high-five.
* Teachers are reminder to remain 1.5m from students
* No classes to be observed by an audience

**Record keeping**

* The student Roll book will be marked each class by teacher
* Information (name , mobile numbers & emails) of Staff, parents & students will be stored confidentially and securely and will only be used for the purposes of tracing COVID-19 infections.
* Anyone who enters the premises apart from student attending class must enter their name & mobile into the book provided to assist with contact tracing if required.
* Northern Ballet Studios will cooperate with NSW Health if contacted in relation to a positive case of COVID-19 and notify SafeWork NSW on 13 10 50.